



Criteria for 2008 Orange Arts Grants
(Maximum award \$10,000)

1. Deadline:

Applications must be **received** at the following address by **5:00 P.M. on February 29, 2008**. Late applications will not be accepted.

Orange County Tourism/Orange Arts, 124 Main Street, Goshen, NY 10924

2. Eligibility:

- A. Applicant must be a member of Orange Arts and live in Orange County. Individual artists, arts organizations and venues are all eligible to apply.
- B. Projects must be performed or executed only in Orange County.
- C. Artists, organizations or venues are limited to just one grant request. If more than one is submitted, all will be rejected.
- D. Artists or organizations that received an Orange Arts grant in 2007 are ineligible to apply for 2008 funding. 2007 grantees may apply for the 2009 round of grants.

3. Terms of Contract:

- Application must address a specific project, performance, display, etc., that will be open to the general public at some time after May 1, 2008 and is completed by April 1, 2009, although the awarded funds must be spent in 2008.
- Whenever possible, grantees are expected to acknowledge the grant in programs, press releases, and advertisements with the following language: *This project is made possible, in part, with funds from Orange County Tourism/Orange Arts and the County of Orange.*
- Provide 2 (two) tickets or passes good for any performance one month prior to the event supported by the grant so Orange County Tourism or its agent can audit the event if it so chooses.
- If tickets are not part of the event, an invitation or notice will be sent to Orange County Tourism at least one month prior to the event to allow OCT or its agent to audit the event if it so chooses.
- Send a Final Report within one month of completion of the project.

4. Basic Application Requirements:

- A. The application consists of 6 pages, all of which must be filled out, plus one supplemental page. The seventh page should include a resume of the artist or a description and history of arts organization or venue. Resumes should be only one page, no smaller than 10 point font typed. Additional pages will be discarded.

(Continued from previous page)

- B. Applicant shall submit one original, signed application and five identical copies.
- C. Do not paper clip applications together. Staple application with supplemental material.
- D. Visual artists may submit one photograph or color copy no larger than 8 ½ by 11. NO CD's, videotapes or cassette tapes will be accepted.
- E. You must use the budget form enclosed. Do not attach additional sheets.
- F. Budget page must name additional source(s) of revenue for the project.
- G. You must enter a dollar amount under "Income" for the Orange Arts grant request.
- H. All applications become the property of Orange Arts and will not be returned.

Non-Authorized Program Expenditures

1. Food or beverages for receptions, openings, etc.
2. The purchase or rental of capital equipment such as video cameras, computers, etc.
3. Prizes or scholarships
4. Projects related to any type of school program or PTA-sponsored events
5. Fundraisers or benefits



2008 ORANGE ARTS GRANT APPLICATION

Funds for this Grant Program are provided by Orange County Executive Edward A. Diana and the Orange County Legislature to support arts and culture in Orange County.

Application Checklist

You **MUST** submit this as the cover sheet for your application.

Artist, organization or venue name

Please check boxes and corresponding items to be sure all application materials are included and complete before submission.

- Application Checklist, page 1
- Contact Information, page 2
- Project Description, page 3 & 4
- Project Budget, page 5
- Certification, page 6
- Artist Resume, Organization Statement or Venue History (One page maximum)
- Six complete copies (one original & five identical copies)

Optional:

- Color photocopy or photo of sample of work no larger than 8 ½” by 11” (1 per packet for a total of 6 copies)

Please be sure to follow all guidelines and criteria of the application EXACTLY as they are stated.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR FUNDING!!

2008 Orange Arts Grants

Contact Information

DEADLINE: RECEIPT by February 29, 2008 at 5:00 p.m. at address below.

Organization or artist's legal name _____

Doing business as _____

Address and zip code _____

Contact Name _____ Email _____

Telephone _____ Fax _____

Tax ID or Social Security Number _____

Check the discipline or category that best describes your project. Check one box only.

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Music | <input type="checkbox"/> Video/Film/Multi-media |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Museum |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Multi-disciplinary |
| <input type="checkbox"/> Theater | <input type="checkbox"/> Multi-cultural |
| <input type="checkbox"/> Poetry | <input type="checkbox"/> Arts-in-Education |
| <input type="checkbox"/> Visual Arts | <input type="checkbox"/> New Project |

Project Title _____

Dates and Times of Performance _____

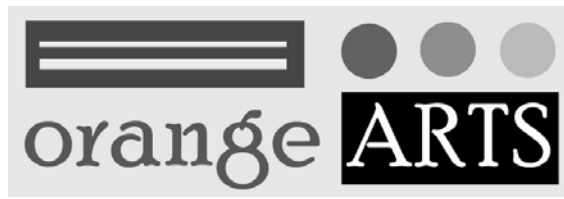
Date project will be completed _____

Ticket cost/workshop fee _____

Location(s) _____



Orange Arts ♦ 124 Main Street ♦ Goshen, NY ♦ 10924
Phone: 845-291-2136 ♦ Fax: 845-291-2137 ♦ Email: rlust@co.orange.ny.us
www.orangearts.org



Project Description

On a the following page, please give a sentence describing your project proposal, then answer the following questions below in 500 words or less in 12 point font, single spaced to fit on one page. Extra pages will be discarded. These responses will be scored on a scale with 25 points being excellent and 0 unsatisfactory.

- 1. What is unique about your project? (5 points)*
- 2. How will your project benefit the community? (10 points)*
- 3. Describe your collaboration with other artists/groups in Orange County. (5 points)*
- 4. How many people will your project reach? Who is your audience? Is it diverse? (5 points)*

Project Description

**(Keep description and responses brief and to-the-point, please.
500 words maximum. Extra pages will be discarded.)**

2008 Orange Arts Grants - Project Budget

Name of Project _____

<u>PROJECTED INCOME</u>	<u>\$ AMOUNT</u>	<u>EXPLAIN RESOURCE</u>
Admissions & Sales _____	_____	_____
Fees/Concessions _____	_____	_____
Tuition, workshop fees _____	_____	_____
Membership dues _____	_____	_____
Cash Contributions _____	_____	_____
Individual Gifts _____	_____	_____
Business Contributions _____	_____	_____
Foundation Grants _____	_____	_____
Government Grants _____	_____	_____
Fundraising Events _____	_____	_____
Other Project Income _____	_____	_____
Orange Arts Request _____	_____	_____
TOTAL INCOME		_____

<u>EXPENSES</u>	<u>\$ AMOUNT</u>	<u>EXPLAIN</u>
Administrative Personnel _____	_____	_____
Artistic Personnel _____	_____	_____
Technical Personnel _____	_____	_____
Other personnel _____	_____	_____
Facility Rental/Fees _____	_____	_____
Travel/Transportation _____	_____	_____
Advertising/Promotion _____	_____	_____
Equipment Rental _____	_____	_____
Artistic Supplies _____	_____	_____
Office Supplies _____	_____	_____
Insurance _____	_____	_____
Postage _____	_____	_____
Other Expenses _____	_____	_____
TOTAL EXPENSES		_____

Orange Arts Grants 2008

Certification

The undersigned certifies that he/she is the applicant who has applied for consideration of funding by the grants panel, and states that the enclosed application, budget and attachments is a true representation of the project described.

Undersigned also agrees to hold harmless Orange County Government, Orange County Tourism, Orange Arts, and their employees from loss, theft, or damage to any materials submitted in response to this grant.

Name (please print) _____

Signature _____

Project Title _____

Date _____

