

ORANGE COUNTY TOURISM

Edward A. Diana
County Executive

Susan H. Cayea
Director of Tourism

David E. Church
Commissioner of Planning

EXECUTIVE SUITE GALLERY ART SHOWS

County Executive, Edward A. Diana, has invited Orange County artists to participate in an on-going, rotating exhibit of artwork at the county building in Goshen. Each exhibit will hang in the Executive Suite for approximately 8 weeks. Viewing hours will be Monday – Friday, 9M – 5PM. Arrangements to exhibit are made through the Orange County Tourism Office.

Requirements

It is strongly suggested that the artist view the space in advance of hanging the show, as there are several walls available with different dimensions.

At least 4-5 images that represent the artist's work must be submitted and approved in advance of booking. All work must be of suitable subject matter and appropriate for a public space with a very diverse audience. No images with nudity or smoking are permitted. Any artwork can be rejected at any time without reason.

Artists are expected to hang their work on the date and time assigned. In order to accommodate the next artist, shows must be taken down by 11AM on the assigned end date. It is solely the responsibility of the artist to hang and dismantle the show. Artists should make arrangements to bring someone with them to help since there is no staff person available to assist.

All works must be of a professional caliber, framed neatly and ready to hang. Clips, chains and 's' hooks are provided. A ladder for hanging and a handcart for transporting art will also be provided. The Tourism Office makes the arrangements for this equipment with the Maintenance Department at least one day in advance of the scheduled installation. Elevator access from the ground floor to the 3rd floor is available.

Sales

Each piece of artwork should be numbered in the lower left-hand corner of the frame. There should be a corresponding 8 ½ x 11 master list with each number, name and price of each piece. On that list should also appear your name and a contact phone number, email and/or web site address for those interested in purchasing or commissioning a piece of work. Extra lists can be placed on a nearby information table. All monies from works sold go directly to the artist (there is no commission or fee). Many artists have sold their work while exhibiting in this space. If you sell a piece of artwork, you are required to replace it immediately with another.

Security

The county building is a patrolled facility and is locked after regular business hours. While Orange County Government assumes no direct responsibility for the artwork displayed, any damage resulting from catastrophic events such as fire or flood should fall under the regular facility insurance policy. On the day of hanging, artists need to submit a complete list of the works displayed with their sale price. If a piece displayed is "not for sale" a value must still be provided. If any of your paintings are valued at more than \$2000 (each) the artist is responsible for the balance for insurance purposes.

Since the gallery space is within a government office, there can be no provisions for a reception.

Submit photo and letter of interest to: Orange County Tourism
124 Main St.
Goshen, NY 10924